

Time	4.00 pm	Public Meeting?	YES	Type of meeting	Partnership Boards
Venue	MS Teams				

Membership

Karen Preston (Chair)	Academies Sector Representative
Stephen Smith (Vice Chair)	Primary Sector Governor Representative
Daryl Asbury	Academies Sector Representative
Kirsty Banks	Academies Sector Representative
Rachael Brown	Pupil Referral Unit Headteacher Representative
Ian Browne	16 - 19 Education Representative
Linda Campbell	Nursery Sector Governors Substitute
Kate Charles	Primary Sector Substitute
Amarjit Cheema	Academies Sector Substitute
Louisa Craig	Academies Sector Representative
Ben Davis	Academies Sector Representative
Lorraine Dawney	Special School Sector Substitute
Claire Foster	Nursery Sector Substitute
Gary Gentle	Diocesan Representative Substitute
Trisha James	Primary Sector Governor Representative
Susan Lacey	Nursery Sector Head Teacher Representative
Carroll McNally	Non-School Member Diocesan Schools Representative
Stuart Playford	Pupil Referral Unit Substitute
Bhaksho Raj	Academies Sector Representative
Zoe Rollinson	Primary Sector Headteacher Representative
Andrea Stephens	Secondary Sector Headteacher Substitute
Graham Tate	Academies Sector Representative
Lisa Thompson	Diocesan Schools Representative
Lucia Jayne Turner	Nursery Sector Governor Representative
Samantha Walker	Primary Sector Headteacher Representative
Lisa-Anne Westwood	Academies Sector Representative
Sarah Whittington	Special School Sector Head Teacher Representative
Phil Williams	Academies Sector Representative

Observer Status

Emma Bennett	Executive Director of Families
Bill Hague	Head of School Business and Support Services
Councillor Dr Michael Hardacre	Cabinet Member for Education, Skills and Work

Information for the Public

If you have any queries about this meeting, please contact:

Contact	Shelley Humphries
Tel/Email	01902 554070 shelley.humphries@wolverhampton.gov.uk

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Some items are discussed in private because of their confidential or commercial nature. These reports are not available to the public.

Agenda

Part 1 – items open to the press and public

- | <i>Item No.</i> | <i>Title</i> |
|-----------------|------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Welcome and Introductions |
| 2 | Apologies |
| 3 | Declaration of Interest or Confidentiality |
| 4 | Minutes of the Previous Meeting - 30 September 2021 (Pages 1 - 4)
[To approve the minutes of 30 September 2021 as a correct record.] |
| 5 | Matters Arising
[To consider any matters arising from the minutes of the meeting held on 30 September 2021.] |
| 6 | Schools' Forum Membership 2021- 2022 Update (Pages 5 - 8)
[To receive an update on current Schools' Forum Membership.] |
| 7 | Schools' Forum Forward Plan 2021 - 2022 (Pages 9 - 10)
[To note the Schools' Forum Forward Plan 2021 - 2022.] |

ITEMS FOR DISCUSSION OR DECISION

- | | |
|----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 8 | Growth Fund Update (Pages 11 - 22)
[To receive an update on the deployment of the 2020 – 2021 Financial Year Growth Fund payment and estimated allocations for future financial years.] |
| 9 | 2022 - 2023 Consultation on Schools' Funding Formula - (To follow)
[To receive the report outlining the 2022 - 2023 Consultation on Schools' Funding Formula.] |
| 10 | Commissioning of High Needs Places for September 2022 (Pages 23 - 38)
[To receive an overview of the commissioning process for agreeing high needs places for September 2022.] |
| 11 | Early Years - Options for Future Use of Underspend
[To receive a presentation outlining future use of Early Years underspend.] |
| 12 | High Needs Sub-Group Update
[To receive an update from the Chair of the High Needs Sub-Group.] |
| 13 | Any Other Business |
| 14 | Dates for future meetings <ul style="list-style-type: none">• 20 January 2022• 17 February 2022 |

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Attendance

Members of the Schools' Forum

Karen Preston (Chair)	Academies Sector Representative
Daryl Asbury	Academies Sector Representative
Kirsty Banks	Academies Sector Representative
Rachael Brown	Pupil Referral Unit Headteacher Representative
Ian Browne	16 - 19 Education Representative
Ben Davis	Academies Sector Representative
Claire Foster	Nursery Sector Substitute
Gary Gentle	Diocesan Representative Substitute
Zoe Rollinson	Primary Sector Headteacher Representative
Lucia Jayne Turner	Nursery Sector Governor Representative
Samantha Walker	Primary Sector Headteacher Representative
Lisa-Anne Westwood	Academies Sector Representative
Sarah Whittington	Special School Sector Head Teacher Representative
Phil Williams	Academies Sector Representative

Observer Status

Bill Hague	Head of School Business and Support Services
Brenda Wile	Deputy Director of Education

In Attendance

James Barlow	Business Finance Partner
Shelley Humphries	Democratic Services Officer
Terry Shaw	Finance Manager

Part 1 – items open to the press and public

Item No. *Title*

1 **Welcome and Introductions**

2 **Election of Chair and Vice-Chair**

Members of Schools' Forum were then invited to elect a new Chair and Vice Chair of Schools' Forum for academic year 2021 - 2022.

Following nominations and elections, it was agreed that Karen Preston and Stephen Smith be elected as Chair and Vice Chair respectively. All members of Schools' Forum present agreed to these elections.

Resolved:

1. That Karen Preston be appointed as Chair of Schools' Forum for academic year 2021 - 2022.
2. That Stephen Smith be appointed as Vice-Chair of Schools' Forum for academic year 2021 - 2022.

3 **Apologies**

Apologies were received from Schools' Forum members Stephen Smith, Susan Lacey, Graham Tate, Lisa Thompson, Louisa Craig.

Claire Foster attended for Susan Lacey and Gary Gentle attended for Lisa Thompson.

Apologies were also received from Emma Bennett and Councillor Dr Michael Hardacre. Brenda Wile attended for Emma Bennett.

4 **Declaration of Interest or Confidentiality**

There were no declarations of interest or confidentiality.

5 **Minutes of the Previous Meeting - 1 July 2021**

Resolved:

That the minutes of the meeting of 1 July 2021 be approved as a correct record.

6 **Matters Arising**

It was noted that a misprint had been noted in the report accompanying agenda item 10 in the papers for the 25 February 2021 meeting. The table at paragraph 2.3 of the Early Years Block Funding report showing the hourly rate for Early years pupil premium (first 570 or Universal hours only) was corrected to £0.53 from £0.61.

The error had been communicated as soon as it had been identified and apologies extended. Assurances were offered that rigorous figure checking would be employed moving forward to ensure accurate budget setting for the coming academic year.

Resolved:

That information contained within reports undergo a rigorous figure checking procedure.

7 **Schools' Forum Membership 2021- 2022 Update**

Bill Hague, Head of School Business and Support Services presented the Schools' Forum Membership 2021- 2022 Update. The vacancy within the Academies Sector would need to be offered out to a representative of alternative provision therefore steps were being taken to fill this appropriately. Some governor vacancies still remained therefore efforts would be increased to fill these within the coming months.

Resolved:

That the Schools' Forum Membership 2021- 2022 Update be received.

8 **Schools' Forum Forward Plan 2021 - 2022**

Bill Hague, Head of School Business and Support Services presented the Schools' Forum Forward Plan 2021 – 2022 and highlighted future agenda items.

Schools' Forum members were invited to suggest any items they wished to receive at future meetings by contacting either Bill Hague, Head of School Business and Support Services or Shelley Humphries, Democratic Services Officer.

Resolved:

That the Schools' Forum Forward Plan 2020 – 2021 be noted.

9 **Draft Schools' Forum Constitution 2021**

Bill Hague, Head of School Business and Support Services presented the Draft Schools' Forum Constitution 2021 for approval.

It was highlighted that the document had undergone its annual review for the 2021 – 2022 academic year and there had been no changes made to the makeup of Schools' Forum. No further amendments were requested.

Resolved:

1. That Schools' Forum note there are no changes required to the makeup of Schools' Forum.
2. That Schools' Forum agree to adopt the constitution document.

10 **Devolved Formula Capital and School Budget Update**

Terry Shaw, Finance Manager presented the Devolved Formula Capital and School Budget Update and highlighted key points. It was outlined that Devolved Formula Capital (DFC) grant was introduced in 2000-2001 with the aim of allowing schools to target capital funding at their own capital priorities and could be used for purposes such as structural improvements to building, fixtures and fitting and purchasing ICT equipment.

The report detailed the Devolved Formula Capital (DFC) balances held by Wolverhampton schools as at 31 August 2021, balances held within the Local Authority's maintained schools and the work being undertaken on the Scheme for Financing Schools.

It was noted that the Local Authority would continue to scrutinise schools holding surplus capital balances and request plans on how they intended to utilise the grant. In September 2021, letters were sent by the Authority to each maintained school carrying an excess surplus to enquire about how they intended to utilise their surplus balances going forward with a deadline of 24 September 2021 for schools to return the form. Any revised budget plans would be required by 31 October 2021 at the latest.

It was reported that the City of Wolverhampton Scheme for Financing Schools document was last updated in January 2019 and was currently being refreshed in alignment with the new Department for Education recommended model.

The revised Scheme for Financing Schools will be consulted upon and will be presented at a later Schools' Forum meeting for approval.

Resolved:

1. That Schools' Forum note the DFC balances held in schools as at 31 August 2021.
2. That Schools' Forum note the update on school budget balances.
3. That Schools' Forum note work being undertaken on the revision of the Scheme for Financing Schools.

11 **High Needs Sub-Group Update**

In her capacity as Chair of the High Needs Sub-Group, Sarah Whittington provided a verbal update on work undertaken by the group since the last meeting.

It was reported that work was ongoing around the high needs budget and a joint commissioning and sufficiency strategy was being developed to ensure there was enough provision to cover the next three to five years.

It was noted that commissioning meetings for special schools and those with resource based to enable budgeting and planning for next year's recruitment would be undertaken during October 2021.

It was reported that the Matrix Review had been placed on hold due to the sufficiency review taking up much of the team capacity however the Matrix Review was due to be considered at the next High Needs Sub-Committee meeting, led by Steven Larking and Short Breaks Provision. Assurances were offered that local authority officers had met with Brenda Wile and would be a push on the review in the coming months to get this resolved.

In terms of the Penn Hall residential offer, it was reported that a conditions survey was being undertaken to ascertain viability for buildings for residential use was planned and outcomes would be fed back to Schools' Forum through the High Needs Sub-Group in December 2021.

Thanks were offered to the High Needs Sub-Group for the update.

Resolved:

That the High Needs Sub-Group Update be received.

12

Any Other Business

It was reported that schools were aware that there had been a new framework and proforma for schools to complete for additionality funding therefore it was requested that information be provided to schools as soon as possible. It was agreed that any information on the new framework would be cascaded by the local authority before April 2022 when schools began to set budgets and recruit any staff.

It was acknowledged that there was an underspend on the Early Years Budget and officers had met over summer to pull together draft proposals for the effective use of this underspend. It was highlighted that the authority sought to establish a small working group to include some Schools' Forum members in order to co-produce and firm up the proposals for submission to full Schools' Forum in December 2021. An email would go out following the meeting to invite members to volunteer.

The Chair closed the meeting at 16:37 pm.

Resolved:

1. That Bill Hague, Head of School Business and Support Services provide details of the new process prior to budget setting in April 2022.
2. That Schools' Forum members be invited to join a working group to reallocate underspend funds.

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Dates for future meetings

- 2 December 2021
- 20 January 2022
- 17 February 2022

Schools' Forum Membership

Last updated: Sep 2021

Primary sector						
Headteacher / Representatives	Nominated	Term ends	Governors	Elected	Term ends	Notes
Samantha Walker (Wodensfield Primary School)	01.02.19	Sep 22	Stephen Smith (Vice Chair) (Warstones Primary School)	09.09.20	Sep 23	4 representatives of maintained Primary Schools, of which at least 1 must be governors.
Zoe Rollinson (Lanesfield Primary School)	24.03.18	Sep 24	Trisha James (Dovecotes Primary School)	01.09.20	Sep 23	
Substitute			Substitute			
Kate Charles (Stow Lawn Primary School)	16.09.19	Sep 22	Vacancy			

Secondary sector						
Headteacher / Representatives	Nominated	Term ends				Notes
Andrea Stephens (Headteacher – Colton Hills Schools)	17.02.2021	Sep 24				1 Representative of maintained Secondary Schools.
Substitute						
Vacancy						

Nursery sector						
Headteacher / Representatives	Nominated	Term ends	Governors	Elected	Term ends	Notes
Susan Lacey (Ashmore Park Nursery School)	03.09.20	Sep 23	Lucia Jayne Turner (Windsor Nursery)	01.09.20	Sep 23	2 Representatives.
Substitutes			Substitute			
Claire Foster (Windsor Nursery)	27.06.19	Sep 22	Linda Campbell (Low Hill Nursery School)	13.11.20	Sep 23	

Schools' Forum Membership

Last updated: Sep 2021

Special school sector						
Headteacher / Representatives	Nominated	Term ends	Governors	Elected	Term ends	Notes
Sarah Whittington (Tettenhall Wood School)	10.03.18	Sep 24	Vacancy			2 Representatives: 1 Headteacher 1 Governor.
Substitute			Substitute			
Lorraine Dawney (Green Park School)	22.10.20	Sep 23	Vacancy			

Pupil Referral Unit				Notes
Headteacher / Representatives	Nominated	Term ends		
Rachael Brown (Executive Headteacher – Lawnswood Campus)	06.02.20	Sep 23		1 representative
Substitute				
Stuart Playford (Lawnswood Campus)	07.02.20	Sep 23		

Academies Sector				
Representatives	Nominated	Term ends		Notes
Darryl Asbury (Executive Headteacher - Perry Hall MAT)	18.11.19	Sep 22		10 representatives Co-ordinated by ConnectEd. *(Upon conversion)
Louisa Craig (St Francis and St Clare Catholic MAC)	11.10.18	Sep 24		
Ben Davis Headteacher (St. Martin's MAT)	11.10.18	Sep 24		
Lisa Westwood (Headteacher – Villiers Primary)	24.02.20	Sep 23		
Vacancy				
Karen Preston (Chair) (Governing Board Member, Woodfield Primary)	14.11.18	Sep 24		
Bhaksho Raj (St Francis & St Clare Catholic MAC)	26.09.19	Sep 22		

Schools' Forum Membership

Last updated: Sep 2021

Academies Sector			
Representatives	Nominated	Term ends	
Graham Tate (Highfields)	01.10.20	Sep 23	
Phil Williams (CLPT)	11.10.18	Sep 24	
Kirsty Banks (St. Stephen's C of E Primary School)	14.11.18	Sep 24	
Substitutes			
Vacancy			
Amarjit Cheema (CEO - Perry Hall MAT)	10.09.20	Sep 23	
Vacancy			
Vacancy			

Non School Members

Sector	Representative	Nominated	Term ends	Notes
Diocesan Schools (x2)	Carroll McNally (Holy Trinity Catholic)	15.09.20	Sep 23	Membership: 4 representatives. Each of the sectors to nominate representatives.
	Lisa Thompson (St Andrews C of E Primary School)	25.02.21	Sep 24	
	Substitutes			
	Gary Gentle (Bilston CE)	01.09.20	Sep 23	
	Vacancy			
Early Years (PVI Sector)	Vacancy			
16 -19 Education	Ian Browne	13.09.20	Sep 23	

Observer Status Members

LA Role	Representative	Notes
Cabinet Member for Education, Skills and Work	Councillor Dr Michael Hardacre	
Executive Director of Families	Emma Bennett	
Head of School Business and Support Services	Bill Hague	
Clerk to the Forum	Democratic Services Officer	Contact
Democratic Services Officer	Shelley Humphries	email: shelley.humphries@wolverhampton.gov.uk Tel: 01902 554070

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City of Wolverhampton Council

SCHOOLS' FORUM

Date	9 December 2021
Report title	Schools' Forum – Forward Plan 2021-2022
Contact Officer	Bill Hague, Head of School Business and Support Services
Telephone number	01902 555100

Summary

This report outlines the Forward Plan for Schools' Forum for 2021-2022.

It is good practice to have a forward plan to ensure that Forum members are aware of the schedule of reports that need to be considered and decisions made.

Decision

Members of the Schools' Forum are asked to note and comment on the Forward Plan.

**Wolverhampton Schools' Forum
Forward Plan 2021 - 2022**

Date of Meeting	Item Type	Responsible Officer
9 December 2021		
Growth Fund Update	Information Item	David Kirby
2022 - 2023 Consultation on Schools' Funding Formula	Decision Item	James Barlow / Terry Shaw
Commissioning of High Needs Places for September 2022	Decision Item	John Wood
Early Years – Options for Future Use of Underspend	Decision Item	Bill Hague / Phil Leivers
20 January 2022		
Budget Monitoring Update Report	Information item	James Barlow / Terry Shaw
Dedicated Schools Grant and School Funding 2022 - 2023	Decision item	James Barlow / Terry Shaw
24 February 2022		
High Needs Block Funding 2022	Approval Item	James Barlow / Terry Shaw
Early Years Block Funding 2022	Approval Item	James Barlow / Terry Shaw
Central Services Block Funding 2022	Approval Item	James Barlow / Terry Shaw
Schools Block Funding 2022	Approval Item	James Barlow / Terry Shaw

City of Wolverhampton Council

SCHOOLS' FORUM

Date	9 December 2021
Report title	Growth Fund Update
Contact Officer	Dave Kirby, Service Manager School Organisation and Support
Contact	01902 554152 / david.kirby@wolverhampton.gov.uk

Summary

This report provides an update on the deployment of the 2020–2021 Financial Year Growth Fund payment and outlines estimated Growth Fund allocations in 2021-2022 and 2022-2023 Financial Year. Schools' Forum members are asked to reaffirm growth fund eligibility criteria in accordance with the relevant guidance from the Education Skills and Funding Agency (ESFA).

Decision

Members of Schools' Forum are asked to note:

1. The 2020 - 2021 Growth Fund allocations (**Appendix 1**).
2. The estimated 2021 - 2022 Growth Fund allocations (**Appendix 2**).
3. The potential 2022 - 2023 Growth Fund allocation (**Appendix 3**).
4. The anticipated demand for both the Primary and Secondary estates and the need for future Growth Funds to support both phases.

Schedule of Background Papers

School's Forum (3 December 2020)
 Schools' Forum (5 December 2019)
 Schools' Forum (6 December 2018)
 Schools' Forum (11 January 2018)
 Cabinet (November 2017)
 Council (September 2017)
 Cabinet (September 2017)
 Cabinet (June 2017)
 Schools' Forum (February 2017)
 Schools' Forum (19 January 2017) Centrally Managed and De-Delegated Services 2017 -2018
 Cabinet (20 July 2016) School Place Planning
 Schools' Forum (13 January 2016) Centrally Retained Dedicated Schools Grant and De-Delegated Services 2016-2017
 Schools' Forum (13 January 2016) Growth Fund update
 Schools' Forum (9 July 2015) Growth Fund Update
 Schools' Forum (9 October 2014) Establishment of a Growth Fund to Support Expanding Schools

1.0 Background

- 1.1 Schools' Forum first agreed to the establishment of a Wolverhampton Growth Fund on 9 October 2014. In line with this agreement, a Growth Fund has been subsequently retained and deployed.
- 1.2 In 2019-2020, the DfE introduced allocating growth funding to local authorities on a formulaic basis: "In 2019-2020 we introduced a new methodology for the growth factor, designed to distribute this funding based on the actual growth that local authorities experienced between successive October censuses, rather than the amount they have historically chosen to spend." Growth allocation within the DSG is now based on pupil data from the October census, but Local authorities will continue to manage their growth funding locally. ('The national funding formula for schools and high needs 2020 to 2021', October 2019).
- 1.3 The updated guidance 'National funding formula for schools and high needs: 2022 to 2023' states "The basic structure of the schools national funding formula (NFF) is not changing in 2022-2023."
- 1.4 Experience has shown that Growth Fund provision is essential to expanding schools as the admission of significant numbers of additional pupils has clear revenue budget implications for the schools concerned (funding is based upon numbers on roll recorded within the preceding autumn term School Census). Without such provision expanding schools would face a likely shortfall in revenue funding until funding allocations reflect actual numbers on roll.
- 1.5 City schools currently qualify for funding through the Growth Fund in the following circumstances:
 - The school or academy has agreed with the Local Authority (LA) to permanently increase its admission limit to meet basic need.
 - The school or academy has agreed with the LA to provide a bulge class to meet basic need.
 - The school or academy has agreed with the LA to expand in-year to meet basic need.
- 1.6 Growth Funds may not be used to support either schools in financial difficulty or to meet the strategic aspirations of schools or trusts who wish to expand to meet their local objectives. This is as per ESFA guidance: "...The growth fund can only be used to:
 - support growth in pre-16 pupil numbers to meet basic need
 - support additional classes needed to meet the infant class size regulation
 - meet the revenue cost of new schools.
- 1.7 The growth fund must not be used to support:
 - schools in financial difficulty; any such support for maintained schools should be provided from a de-delegated contingency
 - general growth due to popularity; this is managed through lagged funding." (Growth and falling rolls fund guidance: 2020 to 2021 - February 2020).

- 1.8 Please note that the adopted School Organisation strategy entitled 'City of Wolverhampton Education Place Planning 2020-2022' recommends that the LA works towards a 2% level of surplus places for both primary and secondary. This is consistent with the basic need funding allocated to LAs, as central government operate a funding level of 2% surplus. Previously recommended surplus levels were 5% for primary and 6% for secondary. This highlights the increasing importance of the Growth Fund payments to support schools who are admitting additional pupils in order to meet basic need.
- 1.9 In all instances the principal basis for allocating additional funding through the Growth Fund is the number of additional children admitted **to meet basic need**; individual schools' funding rates are based upon the pupil led factors of the local funding formula. The Growth Fund also includes a guaranteed minimum level of funding to provide greater security to those schools who are expanding by half a form of entry or more to meet basic need. These schools would be guaranteed to receive at a minimum, the equivalent of the salary of a teacher at the midpoint of the teachers' main scale for each 30 additional places provided (this figure would be adjusted on a pro-rata basis depending on the number of additional places being provided).
- 1.10 Due to variations in school financial years, it is intended that allocations to maintained schools would reflect the period September to March, whilst allocations to academies reflect the period September to August.

2.0 Deployment Process

- 2.1 The LA confirms Growth Fund payments to schools once they have been processed. Schools are given the payment reference ID in order to track the receipt of these funds, along with a breakdown of the number of places for which they are being funded. An example of the email they receive is shown in **Appendix 4**.
- 2.2 DfE guidelines suggest that the Growth Fund must be employed on the same basis for the benefit of maintained schools and academies and this is reflected in the operation of the Wolverhampton Growth Fund.
- 2.3 **Model 1 – Standard Growth Fund Payment:** Schools permanently expanding from point of entry as set out in 1.5, will receive a Growth Fund payment which is always based on the Autumn census number on roll for point of entry (Reception for Primary and Year 7 for Secondary). The LA recognise that schools will have a shortfall in funding in the long term, until the increased Published Admission Number (PAN) is recorded in all year groups within the preceding Autumn term census (on which funding is based). For this reason, growth fund payments for permanent expansions will continue for seven years in primary schools and five years in secondary schools. This scenario can be illustrated by the example below.

Example: School A agrees with the LA to permanently increase its admission limit from 120 to 180 to meet basic need in time for Allocation Day. For the next seven (primary) or five (secondary) years, the schools' funding will not reflect the increase in PAN. Consequently, the LA will pay for any additional places filled at point of entry, above 120 (up to 180), which are recorded in the Autumn term census. See 1.9 and 1.10 for details of how the funding is calculated.

- 2.4 **Model 2 – One-off Standard Growth Fund Payment (temporary uplift starting in point of entry):** Schools introducing a temporary bulge from point of entry as set out in

1.5, will receive one Growth Fund payment based on Autumn census number on roll for that particular cohort. The LA recognise that schools would be behind in their revenue funding in the short term, and for this reason they are paid growth fund for each additional place filled in Autumn census to make up for this temporary short fall. This scenario can be illustrated by the example below.

Example: School B agrees with the LA to provide an additional 15 places at point of entry to meet basic need, making its PAN 60. The school's funding will temporarily not reflect the increase in PAN until the following year, consequently the LA will pay for any additional places filled at point of entry, above 45 (up to 60), which are recorded in that Autumn term census. See 1.9 and 1.10 for details of how the funding is calculated.

- 2.5 **Model 3 – In-year Growth Fund Payment:** Schools temporarily uplifting their PAN in a year group other than point of entry, as set out in 1.5, will receive a Growth Fund payment based on the number on roll for that cohort in the next termly census. The number on roll for this cohort will continue to be tracked in termly censuses and funded, until all additional places are filled, up to the agreed PAN or until the cohort reaches the end of Year 6 or 11. This scenario can be illustrated by the example below.

Example: School C agrees with the LA to temporarily uplift its PAN from 60 to 66 in Year 3 to meet basic need. The school's funding will temporarily not reflect the increase in PAN, consequently the LA will pay for any additional places filled above 60 (up to 66) which are recorded in the following termly censuses, until the additional places in this cohort are filled. See 1.9 and 1.10 for details of how the funding is calculated.

3.0 Update on Deployment of 2020 - 2021 Growth Fund

- 3.1 On 3 December 2020, Schools' Forum agreed to the creation of a Growth Fund of £1,863,348 and it was reported that there would be a potential underspend (depending on places being filled). The total expenditure for Financial Year 2020-2021 was £1,486,658 (resulting in a final underspend of £376,690). Please see **Appendix 1** for a breakdown of these payments.
- 3.2 Growth fund payments for Spring 2020 were paid in the 2020-2021 financial year and growth fund payments for Spring 2021 were paid in the 2021-2022 financial year. Please note the Covid-19 pandemic is a contributing factor in the amount of underspend this financial year as no new in-year places could be implemented due to the restrictions in place.

4.0 Update on Deployment of 2021 – 2022 Growth Fund

- 4.1 In December 2020, the budget of £2 million for 2021-2022 was approved.
- 4.2 Payments for Spring 2021 based on Spring School census (which falls in the 2020-2021 financial year) were paid out to schools in the 2021-2022. Summer 2021 Growth Fund payments have already been paid. A breakdown of Spring and Summer 2021 payments can be found in the first two columns of **Appendix 2**.
- 4.3 Estimated remaining payments for Autumn 2021 and Spring 2022 are also detailed in **Appendix 2**. This is estimated to be £1,930,373.
- 4.4 Please note that at the time of this meeting, 2021 Autumn census data is currently being validated. Consequently, estimated payments detailed in **Appendix 2** are based on an

indicative number on roll figure from 7 October 2021 and based on an assumption that any additional in-year places not filled at that point, would be filled in Spring 2022.

- 4.5 The estimated payments detailed in **Appendix 2** (subject to the caveats above) suggest that the growth fund allocation of £2,000,000 will be sufficient. There is a projected underspend.
- 4.6 Any resources remaining in the Growth Fund at the end of the financial year 2021-2022 will be reported to Schools' Forum by colleagues in Finance and be considered as part of the overall 2021-2022 out-turn.

5.0 Deployment of the 2022 - 2023 Growth Fund

- 5.1 Please see **Appendix 3** for the requested budget for Growth Fund for 2022 – 2023, which is £2,400,000.
- 5.2 Although the estimated Growth Fund payments and contingency for any additional places that may be required, are calculated at £2,796,237, the anticipated underspend from 2021-2022 (£396,237) reduces the budget ask. Estimations are based on standard payments for Autumn 2022, with the assumption that all additional in-year places referred to in **Appendix 2** have been paid out in the previous financial year.
- 5.3 The ask for this financial year is larger than 2021-2022 primarily due to the need to expand the Secondary school estate to accommodate a projected peak in demand for school places. It is the intention to continue to use the existing transparent and consistent criteria under which schools qualify for funding as set out in 1.5 above. Any additional places will be introduced in line with the approved strategic policy as outlined in the School Organisation strategy.
- 5.4 Schools' Forum should note previously confirmed expansion programmes and in year growth requirements.
- 5.5 In order to ensure transparency it is proposed that any 2022 - 2023 Growth Fund deployments would once again be reported to Schools' Forum on a periodic basis.
- 5.6 Please note that it is anticipated there will be a requirement to deploy a Growth Fund in subsequent financial years to support the needs of pupils in expanding primary and secondary schools to meet basic need. The City attracts additional DSG funding as a result of the increased number of pupils in the system.
- 5.7 The proposed budget for the 2022-2023 Growth Fund will be presented to Schools' Forum for approval in January 2022.

6.0 Impact

- 6.1 The allocation of resources from the Dedicated Schools Grant impacts on the funding directed to schools.

2020-2021 Financial Year Growth Fund Allocations

Establishment	Spring 20 Growth Fund In-year Payment	Summer 20 Growth Fund In-year Payment	Autumn 2020 Growth fund Standard Payment	Autumn 2020 Growth fund In- year Payment	Total
Bilston CE Primary	£3,222.70			£4,296.95	£7,519.65
Dunstall Hill Primary			£129,525.21		£129,525.21
Fallings Park Primary			£73,202.06		£73,202.06
Trinity CE Primary Academy			£104,926.92		£104,926.92
Manor Primary			£107,228.35		£107,228.35
St Mary's Catholic Primary Academy	£22,496.98				£22,496.98
Spring Vale Primary			£68,594.67		£68,594.67
Stowlawn Primary			£22,341.08		£22,341.08
Loxdale Primary			£69,583.98		£69,583.98
Bushbury Hill Primary			£38,718.30		£38,718.30
Wodensfield Primary	£969.99				£969.99
Edward the Elder Primary	£5,343.92				£5,343.92
Perry Hall Primary		£1,523.57			£1,523.57
Villiers Primary				£3,934.43	£3,934.43

Elston Hall Primary		£3,141.84		£3,770.20	£6,912.04
Bantock Primary				£2,651.54	£2,651.54
Woden Primary	£8,491.72				£8,491.72
Whitgreave Primary	£5,448.11			£2,625.30	£8,073.41
Rakegate Primary	£1,030.82	£4,123.28			£5,154.10
Oak Meadow Primary	£4,542.03				£4,542.03
Total Primary	£51,546.27	£8,788.69	£614,120.57	£17,278.42	£691,733.95
Our Lady & St Chad Catholic Academy			£223,152.60		£223,152.60
Aldersley High School			£162,977.12		£162,977.12
St Matthias School			£66,078.04		£66,078.04
Moreton School		£12,716.67	£178,715.39	£14,186.72	£205,618.78
Highfields School			£137,097.81		£137,097.81
Total Secondary	£0.00	£12,716.67	£768,020.96	£14,186.72	£794,924.34
GRAND TOTAL	£51,546.27	£21,505.36	£1,382,141.53	£31,465.14	£1,486,658.29
BUDGETED COST					£1,863,348.69
Difference (underspend)					£376,690.40

Estimated Growth Fund Allocations 2021-22 Financial Year

Establishment	PAID (2021-22 financial year)		ESTIMATED			Total
	Spring 21 Growth Fund In-year Payment	Summer 21 Growth Fund In-year Payment	Autumn 21 Growth fund Standard Payment	Autumn 21 Growth fund In-year Payment	Spring 22 Growth Fund In-year Payment	
Bilston CE Primary			£31,988.44			£31,988.44
Manor Primary			£113,845.79			£113,845.79
St Mary's Catholic Primary Academy	£5,624.25			£17,883.51		£23,507.76
Spring Vale Primary			£74,507.68			£74,507.68
Stowlawn Primary			£52,752.24			£52,752.24
Holy Rosary Catholic Primary Academy				£14,109.08		£14,109.08
Stow Heath Primary				£5,136.52		£5,136.52
Loxdale Primary			£77,316.55			£77,316.55
Elston Hall Primary	£7,540.40				£16,335.33	£23,875.73
Bantock Primary					£4,908.73	£4,908.73
Woden Primary		£1,920.84				£1,920.84
Whitgreave Primary	£1,089.62				£1,166.63	£2,256.25
Rakegate Primary	£3,092.46	£8,808.41		£2,569.12		£14,469.99
St Bartholomew's CE Primary			£52,450.43			£52,450.43
Oak Meadow Primary				£7,866.57	£5,244.38	£13,110.95

Lanesfield Primary			£11,170.54			£11,170.54
Total Primary	£17,346.73	£10,729.25	£414,031.67	£47,564.81	£27,655.07	£517,327.53
Our Lady & St Chad Catholic Academy			£243,690.73			£243,690.73
Aldersley High School			£175,071.76			£175,071.76
Wednesfield High Academy			£232,246.73			£232,246.73
Highfields School			£144,322.97			£144,322.97
Moreton School	£11,530.03	£10,474.18	£314,225.42		£46,086.40	£382,316.03
St Edmund's Catholic Academy			£285,477.66			£285,477.66
Total Secondary	£11,530.03	£10,474.18	£1,395,035.27	£0.00	£46,086.40	£1,463,125.87
GRAND TOTAL	£28,876.76	£21,203.43	£1,809,066.94	£47,564.81	£73,741.47	£1,980,453.40
BUDGETED APPROVED						£2,000,000.00
Underspend from 2020-21						£376,690.40
Difference						£396,237.00

Estimated 2022–2023 Financial Year: Standard Growth Fund Payments

Establishment	Additional Places	Estimated Allocation 2022-2023 (based on 2021/2022 Funding Formula)
Spring Vale Primary	30	£74,507.68
Stowlawn Primary	30	£79,128.36
Loxdale Primary	30	£77,316.55
St Bartholomew's CE Primary	15	£52,450.43
Hill Avenue Academy	15	£67,004.02
Maximum Total Primary	120	£350,407.04
Our Lady & St Chad Catholic Academy	40	£243,690.73
Aldersley High School	60	£350,143.52
St Edmund's Catholic Academy	50	£285,477.66
Moreton School	70	£439,915.59
Highfields School	28	£149,668.27
Wednesfield High Academy	50	£290,308.41
Colton Hills Community School	49	£183,486.97
Ormiston SWB Academy	30	£182,588.00
St Matthias School	10	£63,184.87
Maximum Total Secondary	387	£2,188,464.01
Underwriting of places for Free School (Wednesfield Technology Primary School)	50	£225,000.00
Contingency	-	£32,365.95
Grand Total	557	£2,796,237.00
Minus underspend from 2021-22	-	£396,237.00
Budget Required	-	£2,400,000.00

Example of Growth Fund email sent to schools

Dear Headteacher

This email is to inform you that your school will shortly be receiving a Growth Fund payment of £7,452.84 with the reference 123456789.

This Growth Fund payment is based on the validated census figures of Autumn term xxxx, for year groups that qualify for growth fund payments as previously agreed with the Local Authority.

A detailed breakdown for this payment is included below, please note that the current cost per additional place filled is £3,726.42.

Year Group	Number on Roll at Autumn 18 Census	Places Funded	Growth Fund Payment	Payment Type	Additional notes
3	32	2	£7,452.84	In Year - Tracked Payment	Two remaining places to be filled and funded.

If you have any questions regarding this Growth Fund Payment please contact school.organisation@wolverhampton.gov.uk.

Kind regards,

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City of Wolverhampton Council

SCHOOLS' FORUM

Date	9 December 2021
Report title	Commissioning of High Needs Places for September 2022
Contact Officer	John Wood, Lead Commissioner for SEND - Integrated Children's Commissioning Hub
Contact Details	john.wood@wolverhampton.gov.uk

Summary

This paper explains the process and rationale for agreeing the high needs places which are to be commissioned for September 2022.

Decision

Members of the Schools Forum are asked to note:

1. The high needs places already agreed and reported to the Education and Skills Funding Agency (ESFA).
2. The work underway to complete the consultation on places for September 2022 which is due January 2022.
3. That a further update will be provided once the consultation is complete.

1.0 Purpose

- 1.1 The purpose of this report is to provide the members of Schools' Forum with an update regarding the commissioning of high needs places which are being commissioned for the academic year 2022-2023 and beyond.

2.0 Background

- 2.1 High Needs funding is managed via an annual planning cycle which is described in High needs Funding: 2022 to 2023 Operational Guidance¹ published by the Department for Education. A detailed timetable is contained in Section 19 but the key stages are summarised below.

- 2.2 There are two points at which local authorities can influence their funding for the following year, Stage 1 and Stage 4. This paper is primarily concerned with Stage 1:

1. **12 November 2021** - deadline for local authorities to submit their 2022 to 2023 high needs place number changes and requests to the ESFA for **Further Education and Post 16 providers, academies and local authority hospital education**.
2. December 2021- Department for Education publishes 2022 to 2023 DSG allocations for schools, central school services and high needs block allocations.
3. January 2022 – The 2022 to 2023 high needs place change notification outcomes are published
4. January 2022 - Deadline for local authorities to submit the final 2022 to 2023 authority proforma tool (APT) to ESFA. **This covers all mainstream maintained schools and academies: including pupil numbers on the October 2021 census in resourced provision (RP); and special educational needs (SEN) units to support the calculation of funding for occupied and unoccupied places.**
5. February 2022
 - review of, and amendments to, education, health and care (EHC) plans must be completed by 15 February for pupils moving into, or between, schools in that calendar year.
 - February 2022 to 2023 budgets issued to maintained mainstream schools, special schools and PRUs.
6. March 2022 publication of the 2022 to 2023 high needs place numbers for schools and colleges.

¹ <https://www.gov.uk/government/publications/high-needs-funding-arrangements-2022-to-2023/high-needs-funding-2022-to-2023-operational-guidance>

3.0 Consultation on Place Numbers

- 3.1 Consultation with high needs providers commenced in early October with priority being given to academies, post 16 providers and the hospital school (see Stage 1 above).
- 3.2 The feedback from the meetings is being captured on proformas which consider a much wider range of information than previously considered (see Appendix 1). The meetings are intended to be the start of an ongoing dialogue between Commissioning, the providers and SENSTART and is one of the foundation blocks for developing a commissioning plan for high needs and SEND.
- 3.3 It is planned to have consulted with all high needs place providers by the end of November. Following analysis and sense checking the place changes for the maintained settings will be submitted in January 2022 (Stage 4).
Reports will be submitted to Children's Leadership Team and Schools Forum.

4.0 Approach to Place Planning

- 4.1 The key to successful commissioning and the effective use of resources is a thorough understanding of the needs of the children, young people and families in the local area and when combined with robust, reliable data allows the generation of a high needs commissioning strategy to in turn deliver the required services and provision.
- 4.2 However, whilst there is general agreement that, for example, more special school and Resource Base places are required in Wolverhampton, currently this cannot be demonstrated clearly and proven. For example:
 - a. In CWC High Needs provision within mainstream schools is generally referred to, somewhat loosely, as a 'Resource Base' but there does not appear to any clear definition of what a 'base' is meant to do. For example, the DfE defines two types of provision within mainstream schools, Resourced Provision and SEN Units which are to be used to complete the School Census ². CWC actually has both types though they are not reported correctly.
 - b. the reasons for the large increase in the percentage of EHCPs in the school population from 3.1% in 2020 to 3.5% in 2021 are not fully understood.
 - c. There are concerns about whether or not the children have been placed in the right setting and whether or not schools have the correct designation.
- 4.3 Consequently, the SENSTART service is undertaking a major data cleansing exercise and the current places consultations being undertaken by the Integrated Children's Commissioning Hub (ICCH) is being used to gather feedback from providers on their current cohorts and on SEND systems and processes such as funding.
- 4.4 ICCH is also carrying a sufficiency review and developing new projections.
- 4.5 Therefore, the policy on place changes has been that there will no increase in commissioned places unless there is clear and proven demand and the provider has capacity.
- 4.6 This does not preclude the option to place children in a setting in line with SEND Code of Practice.

² <https://explore-education-statistics.service.gov.uk/find-statistics/special-educational-needs-in-england>

5.0 SEND Sufficiency

- 5.1 Previous sufficiency analyses have focused too much on nationally available data and have not provided any interpretation of this in the City of Wolverhampton Council (CWC) context.
- 5.2 There are also concerns about the quality of some of the data, for example, data on resourced provision and SEN units is not currently published by the DfE due to its inaccuracies and inconsistencies. CWC's High Needs data is not robust enough to produce any meaningful projections of need. The structure and content of the annual Sufficiency Report is under review.
- 5.3 However, Appendix 2 contains an initial analysis of trends in SEND which has been used to inform the place consultation meetings.

6.0 Agreed Place Changes

- 6.1 The table in Appendix 3 shows the current status of place changes agreed with providers.
- 6.2 With respect to the formal return to the ESFA (submitted 12 November), the following changes have been agreed:
 - a. Wolverhampton Vocational Training Centre – increase from 45 to 60 full time Post-16 places
 - b. City of Wolverhampton College – an increase of 42 places from 184 to 226.
 - c. Juniper Training – Post 16 Alternative Learning Provider (ALP) – 76 Places³
 - d. St Martin's Church of England Primary – New – 20 places – Communication and Interaction
- 6.3 Other changes agreed to date:
 - a. St Michael's Church of England Primary – New – 16 places for SEMH
 - b. Tettenhall – increase of five places for children with autism spectrum disorder (ASD)
 - c. Penn Hall – increase of four places

7.0 Appendices

- 7.1 Appendix 1 - Sample templates used for consultation meetings
- 7.2 Appendix 2 - SEND Sufficiency – Initial Trends Analysis
- 7.2 Appendix 3 - Table showing current status of the consultation on High Needs Place Changes for September 2022

³ These are not new places and most are for other LAs. As the host authority we should have been routinely advising the ESFA of the commissioned HN places.

Example of Covering email

Dear Colleague

I now enclose the template which will be used for this year's HN place consultation. The format has changed considerably from last year and this is due to the fact that we want this exercise to cease being an annual, one-of process and for it to become part of an ongoing dialogue between commissioning, SENSTART and our HN providers.

The new format is intended to:

1. capture inputs from key players – commissioning, providers, SENSTART
2. provide an opportunity to review previous actions.
3. share and use more contextual data such as budgets, whole school profile
4. share data and trend analysis tailored to each provider type and to better inform the consultation eg school capacity and population is nearly static but EHCPs are increasing and SEN support is decreasing
5. introduce place profiling and longer term projections

The format will evolve with time and especially as it will need to feed into a new sufficiency and commissioning model being developed by the Children's Integrated Commissioning Hub CICH, SENSTART and Education.

Instructions for completion

Section 1 – To be completed by Commissioning

- CICH will be represented by John Wood with other officers attending as required (eg as part of training & development)

Section 2 – Description of Provision

- Completed by CICH
- To be checked by provider

Section 3 Place Profile

- Jan'21 Census - Completed by CICH
- Sep'21 – Completed by provider

Section 4 Needs – Trends and Analysis

- Provided by CICH
- Comments welcomed from providers including suggestions for other data you would like to see

Section 5

- To be completed by SENSTART

Section 6a – School Information

- Populated by CICH using the minutes of the 2020 consultation meetings

- To be checked by providers and where appropriate missing information provided. In particular I would like you to provide details about class organisation and staffing levels.

Section 6b – Issues raised in 2020

- Populated by CICH using the minutes of the 2020 consultation meetings
- To be checked by providers. Providers to indicate whether the issues have been actioned or not, and if not what the latest situation is.

Section 6c – School Comments

- To be completed by the provider in advance of the meeting and if possible a copy sent to Lauren Terry before the consultation meeting (just copy the section to an email – no need to send the whole template).
- Please use this section to record anything you wish to discuss – it will allow me to prepare in advance.

Sections 7 – Meeting Notes

- To be completed by CICH and shared with the provider.

Section 8 - Actions

- Completed by CICH
- This section will include actions resulting from SENSTART input as well as the consultation meeting
- Will be shared with all parties

Section 9 – Predicted profile

- Completed by CICH following an analysis of all of the data.
- Initial projections will be based on assumptions agreed by all parties.

Please don't hesitate to contact me if you have any questions. Finally, if you have been contacted by Lauren but have not yet arranged a meeting can I ask you to do so as a matter of urgency.

Kind regards

John

John Wood
Lead Commissioner for SEND
Children's Integrated Commissioning Hub

High Needs Place Planning for 2022-2023 – Meeting Record – Secondary Schools

1	Name of school/provision:		Date of meeting:	/2021								
	Attendees:	Names:	Position:									
		-	-									
	-	-										
2	Description of provision:											
	Provision type: <i>delete as necessary</i>	SEN Unit/ Resourced Provision (Base)										
	Total School Places: NOR Jan'21		Age range:	11-16 years/11-18 years								
	Total EHCPs: Jan'21		Commissioned HN places 2021-22:									
	% EHCPs Jan'21		Primary needs met:									
	% SEN Support Jan'21		% FSM									
	HN Funding 2021-22 £k	Place		Top up								
	Notional SEN Allowance 2021-22 £k		Previous meeting record									
3	Place Profile											
		NCY	7	8	9	10	11	12	13	14	Total	
	Jan'21 – from Census											
Sep'21 – from school												
4	Needs – Trends and Analysis											
	<ul style="list-style-type: none"> Overall Wolverhampton school capacity is static – 0.3% increase over next 2 years Primary population is reducing gradually and secondary still increasing in line with the national population 'curve' % of EHCPs in school population has increased significantly from 3.1 to 3.5% 2019-2020 – in line with the rest of the country <u>Commissioning Comment</u> – however, the increase is likely to be inflated, possibly due in part to Covid but this should not be assumed. % of new EHCPs placed in mainstream schools is increasing and reducing for special schools <u>Commissioning Comment</u> – this is positive provided the right support is available in schools ie children are in the right place. % of CYP with SEN Support is static, in line with national picture 50% of all new EHCPs were issued to primary age children with a further 15% to under 5s. The proportion of EHCPs is increasing in all age groups except secondary % of CYP eligible for FSM is increasing for both CYP with No SEN or with SEN. 											
			2020/2									
	% FSM CWC		1									
	Primary		51.3									
	Secondary		46.7									

High Needs Place Planning for 2022-2023 – Meeting Record – Secondary Schools

	Special school	51.9																																													
	PRU	70																																													
	<ul style="list-style-type: none"> Prevalence of ASD and SLCN has increased over last two years, whilst the prevalence of SEMH has dropped slightly <p><u>Commissioning Comment</u> – increase in ASD is expected but could be overstated due to incorrect or late diagnoses – further investigation needed. Increase in SLCN needs further investigation via case reviews to understand the causes.</p>																																														
	<table border="1"> <thead> <tr> <th>EHCPs</th> <th>2019/20</th> <th>% share</th> <th>2020/21</th> <th>% share</th> <th>Year on year</th> </tr> </thead> <tbody> <tr> <td>ASD</td> <td>274</td> <td>18.5%</td> <td>368</td> <td>21.7%</td> <td>34.3%</td> </tr> <tr> <td>MLD</td> <td>207</td> <td>13.9%</td> <td>229</td> <td>13.5%</td> <td>10.6%</td> </tr> <tr> <td>SLD</td> <td>210</td> <td>14.2%</td> <td>205</td> <td>12.1%</td> <td>-2.4%</td> </tr> <tr> <td>SEMH</td> <td>251</td> <td>16.9%</td> <td>271</td> <td>16.0%</td> <td>8.0%</td> </tr> <tr> <td>SLCN</td> <td>179</td> <td>12.1%</td> <td>234</td> <td>13.8%</td> <td>30.7%</td> </tr> <tr> <td>Total</td> <td>1,484</td> <td></td> <td>1,698</td> <td></td> <td>14.4%</td> </tr> </tbody> </table>					EHCPs	2019/20	% share	2020/21	% share	Year on year	ASD	274	18.5%	368	21.7%	34.3%	MLD	207	13.9%	229	13.5%	10.6%	SLD	210	14.2%	205	12.1%	-2.4%	SEMH	251	16.9%	271	16.0%	8.0%	SLCN	179	12.1%	234	13.8%	30.7%	Total	1,484		1,698		14.4%
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5	SENSTART Comments																																														
	Current vacancies																																														
	Quality of provision, standards/ outcomes																																														
	Pressures	<i>Local catchment, popularity, 'waiting lists', staffing, school budget</i>																																													
	Trends in needs	<i>Complexity, new needs emerging, age range,</i>																																													
	Forecast Y7 intake for Sep'22																																														
	Future demand	<i>Do you expect to Increase/decrease commissioned places? SEN Unit needed not RP?</i>																																													
	Other comments																																														
6a	School Information (from 2020 meeting minutes – please update as necessary)																																														
	Class organisation & sizes																																														
	Staffing levels																																														
	School Capacity	Minimum for viability?		Maximum capacity?																																											
	Expected intake Sep'22																																														
6b	Issues raised in 2020 <i>Please indicate if resolved or not.</i>																																														
	<ul style="list-style-type: none"> 																																														

High Needs Place Planning for 2022-2023 – Meeting Record – Secondary Schools

6c	Other School Comments, pressures, issues	<ul style="list-style-type: none"> • • • 																																																																						
7	Meeting Notes	<ul style="list-style-type: none"> • • • 																																																																						
8	ACTIONS	<ul style="list-style-type: none"> • • • • • 																																																																						
9	PREDICTED PROFILE – 2022-2023																																																																							
	<p>This table to be completed based on the outcomes of the above consultation process.</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th></th> <th>7</th> <th>8</th> <th>9</th> <th>10</th> <th>11</th> <th>12</th> <th>13</th> <th>14</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td style="text-align: left;">Sep'21</td> <td style="background-color: #ffcc99;"></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>0</td> </tr> <tr> <td style="text-align: left;">Sep'22</td> <td></td> <td style="background-color: #ff9933;"></td> <td style="background-color: #ff9933;"></td> <td style="background-color: #ff9933;"></td> <td style="background-color: #ff9933;"></td> <td style="background-color: #ff9933;"></td> <td style="background-color: #ff9933;"></td> <td style="background-color: #ff9933;"></td> <td>0</td> </tr> <tr> <td style="text-align: left;">Sep'23</td> <td></td> <td></td> <td style="background-color: #ff9933;"></td> <td style="background-color: #ff9933;"></td> <td style="background-color: #ff9933;"></td> <td style="background-color: #ff9933;"></td> <td style="background-color: #ff9933;"></td> <td style="background-color: #ff9933;"></td> <td>0</td> </tr> <tr> <td style="text-align: left;">Sep'24</td> <td></td> <td></td> <td></td> <td style="background-color: #ff9933;"></td> <td style="background-color: #ff9933;"></td> <td style="background-color: #ff9933;"></td> <td style="background-color: #ff9933;"></td> <td style="background-color: #ff9933;"></td> <td>0</td> </tr> <tr> <td style="text-align: left;">Sep'25</td> <td></td> <td></td> <td></td> <td></td> <td style="background-color: #ff9933;"></td> <td style="background-color: #ff9933;"></td> <td style="background-color: #ff9933;"></td> <td style="background-color: #ff9933;"></td> <td>0</td> </tr> <tr> <td style="text-align: left;">Sep'26</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td style="background-color: #ff9933;"></td> <td style="background-color: #ff9933;"></td> <td style="background-color: #ff9933;"></td> <td>0</td> </tr> </tbody> </table> <p style="margin-top: 10px;"> = current places = flow through </p>			7	8	9	10	11	12	13	14	Total	Sep'21									0	Sep'22									0	Sep'23									0	Sep'24									0	Sep'25									0	Sep'26									0
	7	8	9	10	11	12	13	14	Total																																																															
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High Needs Place Planning for 2022-23 – Meeting Record – FE Institutions

1	Name of provision:	City of Wolverhampton College				Date of meeting:								
	Attendees:	Names:				Position:								
		-				-								
2	Description of provision:													
	Commissioned HN places 2021-22:	184				Age range:	16-25							
	Total EHCPs:	187				Primary needs met:								
	College vacancy level:	By YG				% FSM								
	Number of other LA students Sep'21	Dudley	Sandwell	Walsall	Staffs	Shrops	Birm	Lewis ham	?					
			1	1			1	1						
HN Funding 2021-22														
3	Profile – Commissioned places													
	NCY	12	13	14	15	16	17	18	19			Total		
	(Jan'21 - Census)/ILR													
Oct'21 – SENSTART	31	32	29	41	23	15	8	7				187		
Inc 4 funded by other LAs														
	PN	ASD	HI	ML D	PD	PML D	SEM H	SLC N	SLD	SPL D	VI	CLD	GLD	
	Total	30	1	40	8	2	59	10	9		2	12	14	187
	% Share	16%	1%	21%	4%	1%	32%	5%	5%	0%	1%	6%	7%	
4	Needs – Trends and Analysis													
	<ul style="list-style-type: none"> Overall school capacity is static – 0.3% over next 2 years Primary population is reducing gradually and secondary still increasing in line with the national population 'curve' % of EHCPs in school population has increased significantly from 3.1 to 3.5% 2019-2020 – in line with the rest of the country <u>LA Comment</u> – however, increase is likely to be inflated, possibly due in part to Covid but this should not be assumed. % of new EHCPs placed in mainstream schools is increasing and reducing for special schools <u>LA Comment</u> – this is positive provided the right support is available in schools 													

High Needs Place Planning for 2022-23 – Meeting Record – FE Institutions

- % of CYP with SEN Support is static, in line with national picture
 - Prevalence of ASD and SLCN has increased over last two years, whilst the prevalence of SEMH has dropped slightly
- LA Comment – increase in ASD is expected but could be overstated due to incorrect or late diagnoses – further investigation needed. Increase in SLCN needs further investigation via case reviews to understand the causes.

EHCPs	2019/20	% share	2020/21	% share	Year on year
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MLD	207	13.9%	229	13.5%	10.6%
SLD	210	14.2%	205	12.1%	-2.4%
SEMH	251	16.9%	271	16.0%	8.0%
SLCN	179	12.1%	234	13.8%	30.7%
Total	1,484		1,698		14.4%

5 SENSTART Comments

Vacancies	
Quality of provision, standards/outcomes	
Pressures	<i>Local catchment, popularity, 'waiting lists', staffing, school budget</i>
Trends in needs	<i>Complexity, new needs emerging, complexity, age range, SEN Unit needed not RP</i>
Forecast intake Sep'22	<i>By YG</i>
Future demand	<i>Do you expect to Increase/decrease commissioned places?</i>
Other comments	

6 College Comments

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7 Meeting Notes

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8 ACTIONS

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9 PREDICTED PROFILE

Age	14	15	16	17	18	19	20	21	22	23	24	25
Sep'21												
Sep'22												
Sep'23												
Sep'24												
Sep'25												

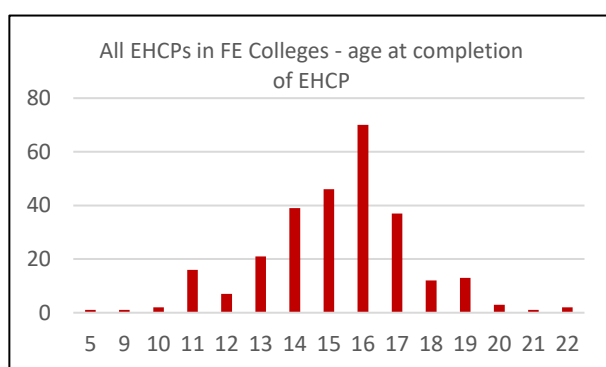
SEND Sufficiency – Initial Trends Analysis

a. School Population

- I. Overall school capacity is static – 0.3% increase over the next 2 years
- II. Primary population is reducing gradually and secondary still increasing in line with the national population ‘curve’

b. EHCPs

- I. The percentage of EHCPs in the CWC school population has increased significantly from 3.1 to 3.5%, 2020-2021. Whilst this is in line with the rest of the country the increase could be inflated, possibly due in part to Covid but this should not be assumed.
- II. However, CWC has the second highest percentage of EHCPs compared to its statistical neighbours, the average of these being 3.1%. The rate is slightly lower than that for West Midlands and England (3.6 and 3.7% resp.).
- III. The percentage of new EHCPs placed in mainstream schools is increasing and reducing for special schools. This can be considered a positive trend provided the right support is available in schools.
- IV. **50%** of all **new EHCPs** were issued to **primary age** children with a further 15% to under fives. The proportion of EHCPs is increasing in all age groups except secondary.
- V. FE Sector
 - 65% of FE EHCPs are for ASD/MLD/SEMH
 - 71% of EHCPs (192) for FE Students were completed between ages 14-17, 25.8% when aged 16



c. SEN Support

- I. The percentage of children with SEN Support in CWC showed a slight drop from 2020 to 2021 whilst in contrast the rate continues to increase slowly in the rest of the country.

% FSM CWC	2020-2021
Primary	51.3
Secondary	46.7
Special school	51.9
PRU	70.0

- d. Whilst eligibility for FSM is higher for children with SEN the rate is increasing at a similar rate for both CYP with no SEN or with SEN.
- e. In CWC the prevalence of ASD and SLCN has increased over last two years, whilst the prevalence of SEMH has dropped slightly.

EHCPs	2019-2020	% share	2020-2021	% share
ASD	274	18.5%	368	21.7%
MLD	207	13.9%	229	13.5%
SLD	210	14.2%	205	12.1%
SEMH	251	16.9%	271	16.0%
SLCN	179	12.1%	234	13.8%
Total	1,484		1,698	

However, the prevalence of ASD EHCPs in CWC is considerably lower than either national (30.5%), Regional (26.6%) or statistical neighbours (33%)

An increase in ASD is not unexpected but could be overstated due to incorrect or late diagnoses – further investigation is needed. Possibly related, the increase in SLCN needs further investigation via case reviews to understand the causes.

- f. Rates of permanent and fixed term exclusions reduced between 2018-19 and 2019-20 in line with regional and national trends
- g. Rates of permanent and fixed term exclusions are highest in special schools, approx. twice that of secondary schools which in turn are six times higher than primary schools.

Table showing current status of the consultation on High Needs Place Changes for September 2022

Establishment	ESFA Return shown BLUE	Academy Y/N	Provision Type	Age Range	Needs	Places 2019-20	Places 2020-21	Places 2021-22	Places 2022-23	Change	Comment	Meeting held	Approached but no
Aldersley High School		Y	Resource Base - latest draft admission policy refers to	11-16	SLCN, ASD	8	20	20	20	0		04/11/2021	
Bilston Nursery School #			High Needs	3-5			10	11	11	0		10/11/2021	
Broadmeadow Special School		Y	Special School	3-11	ASD, SLD	53	54	75	75	0	Capacity limited by current buildings. Additional classrooms being added	13/10/2021	
Bushbury Nursery School #			High Needs	3-5			6	10	10	0		04/11/2021	
Castlecroft Primary School			Resource Base	3-11	VI	8	8	8	8	0			
City of Wolverhampton College			Post-16	16-25	Post-16 High Needs	194	177	184	226	42		03/11/2021	
Evergreen Academy (Valley Park)		Y	PRU	4-11			32	32	32	0	Review of AP and Hospital provision to be carried out	email 8/11/21	
Green Park School			Special School	3-19	SLD, PMLD	144	144	145	145	0		11/10/2021	
Low Hill Nursery #			High Needs	3-5			10	12	12	0			
Palmer's Cross Primary School		Y	Resource Base	3-11	SLCN	13	15	16	16	0			
Penn Fields School			Special School	5-19	SLD, SLCN, ASD	156	190	193	193	0			
Penn Hall School			Special School	3-19	PD, SLD, PMLD, ASD	100	103	106	110	4		25/11/2021	
Pine Green Academy (Valley Park)		Y	Special School	7-16	SEMH			120	120	0		email 8/11/21	
Smestow School		Y	Resource Base	11-16	VI	6	6	6	6	0		call 3/11/21	
Springdale Primary			Resource Base	3-11	SLCN	30	28	28	28	0		16/11/2021	
St Martin's CoE Primary (NEW)		Y	SEN Unit	5-11	SLCN, Comm & Inter.				20	20			
St Matthias School			Resource Base	11-16	HI	8	12	12	12	0		14/10/2021	
St Michael's CoE Primary (NEW)			Resource Base	5-11	SEMH				16	16			
Tettenhall Wood School			Special School	4-19	ASD	128	143	142	147	5	Bring school to maximum capacity	22/10/2021	
Warstones Primary School			Resource Base	3-11	HI	12	14	14	14	0		09/11/2021	
Westcroft School		Y	Special School	5-19	MLD, SLD	180	188	188	188	0		15/10/2021	
Windsor Nursery School #			High Needs	3-5			10	10	10	0		11/10/2021	
Wolverhampton Vocational Training Centre		Y	Special School	16-18	SpLD, VI, HI, SLCN, ASD, SEMH, MLD	35	29	45	60	15	Limited increase whilst review of Post 16 needs is carried out	15/10/2021	
Braybrook Centre (Key Stage 3 PRU) (Lawnswood)		Federation	PRU	11-14			42	42	42	0	Review of AP and Hospital provision to be carried out	02/11/2021	
Midpoint Centre (Key Stage 4 PRU) (Lawnswood)		Federation	PRU	14-16			68	68	68	0		02/11/2021	
Orchard Centre (Lawnswood)		Federation	PRU	11-16			75	85	85	0		02/11/2021	
The Nightingale Centre, Lawnswood, New Cross Hospital		Federation	Hospital School	5-16				70	70	0		02/11/2021	
Juniper Training			Post 16 ALP Alternative Learning Provider						76	76	Not a new provider - had been missed from previous ESFA returns. Majority of places are for other LAs		
								1642	1820	178			
		ESFA return								Agreed			
										Subject to further analysis and agreement			
										No discussion as yet			

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